

EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – ESCYP06 21/22

Decision				
1	Title of decision: School Term Dates 2023-2024			
2	Decision maker (Cabinet member name and portfolio title): Councillor Charlotte Carlyle, Cabinet Member for Education, Skills & Children & Young People			
3	Report author and contact details: Julie Reed 01752 307355 / Amanda Paddison			
4	Decision to be taken: To approve the proposed school term and holiday dates for 2023-2024 as set out in the attached table.			
5	Reasons for decision: School term and holiday dates are set by the local authority for Community and Voluntary Controlled (VC) schools and maintained nursery schools. Own admission authority schools may not follow the term dates set by the local authority. However, it is proposed that model calendars be agreed and publicised in order to encourage consistency between schools and neighbouring local authorities.			
6	Alternative options considered and rejected: No action could result in schools within Plymouth setting different term and holiday dates from their neighbours creating problems for both parents and staff.			
7	Financial implications and risks: None			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			√	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			√	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
		√	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
If yes, date of publication of the notice in the Forward Plan of Key				

Decisions			
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<p>This decision support the Corporate Plan values and priorities:</p> <p>A Caring Council: Promoting standard school term dates and holiday calendars will help ensure that the holiday dates of parents and children coincide and help safeguard the health, safety and wellbeing of the most vulnerable and disadvantaged children, supporting them to make the most of their learning. Co-ordinating dates with neighbouring authorities will help reduce unauthorised pupil absence and prevent/reduce crime and disorder and anti-social behaviour by ensuring that the holiday dates of parents and children coincide.</p> <p>We Are Cooperative & We are Responsible: Coordinating term dates with neighbouring authorities and standardising the length of terms promote planning and learning opportunities; support school staff in improving school performance; reduce stress levels of school staff with children at school in neighbouring authorities.</p> <p>We Are Fair: Coordinating term dates with neighbouring authorities will improve customer satisfaction by providing services designed around customer needs.</p> <p>We Are Democratic: The wide ranging consultation ensured local people were informed, consulted and involved in setting the proposed dates.</p>	
10	Please specify any direct environmental implications of the decision (carbon impact)	None	
Urgent decisions			
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes	(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	√ (If no, go to section 13a)
12a	Reason for urgency:		
12b	Scrutiny Chair Signature:		Date
	Scrutiny Committee name:		
	Print Name:		

Consultation				
I3a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	√	(If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?	N/A		
I3c	Date Cabinet member consulted	N/A		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	√	
I5	Which Corporate Management Team member has been consulted?	Name	Alison Botham	
		Job title	Director of Children's Services	
		Date consulted	24 March 2022	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS140 21/22	
		Finance (mandatory)	djn.21.22.317	
		Legal (mandatory)	LS/38464/AC/20/4/22	
		Human Resources (if applicable)		
		Corporate property (if applicable)		
		Procurement (if applicable)		
Appendices				
I7	Ref.	Title of appendix		
	A	Briefing report for publication (<i>mandatory</i>)		
Confidential/exempt information				
I8a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for

		No	√	publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature			Date of decision	22 April 2022				
Print Name	Cllr Charlotte Carlyle							